

**MINUTES OF THE MAY 12, 2008
CLATSOP COMMUNITY COLLEGE
BUDGET COMMITTEE**

I. CALL TO ORDER

The meeting was called to order by Chair Eileen Chevront at 6:35 p.m.

Budget Committee Members Present: Al Arp, Julie Flues, Marilyn Lane, Robert Stricklin, Rosemary Baker-Monaghan, Kim Shillinger, Paul Gillum, Eileen Chevront. Budget Committee Members Absent: Karen Mellin, Dirk Rohne, Jan Roberts, Frank Satterwhite, Cindy Howe, Larry Sparks.

Others Present: Tom Gill, President Greg Hamann, Deputy Clerk Lindi Overton, and Recording Secretary Kari Walsh.

II. ELECTION OF BUDGET COMMITTEE CHAIR AND SECRETARY

Oregon's Local Budget Law requires the election/appointment of a Budget Committee Chair and Secretary. Eileen Chevront opened up the meeting for nominations. Robert Stricklin **nominated Eileen Chevront as Budget Committee Chair**. Rosemary Baker-Monaghan seconded. No other nominations came forth. The motion carried unanimously.

Marilyn Lane **nominated Al Arp as Secretary**. Rosemary Baker-Monaghan seconded. No other nominations came forth. The motion carried unanimously.

III. ADOPTION OF AGENDA

Paul Gillum **moved to approve the agenda as presented**. Robert Stricklin seconded. The motion carried unanimously.

IV. INTRODUCTION OF GUESTS

Eileen Chevront asked those present to introduce themselves.

V. APPROVAL OF MINUTES

Robert Stricklin **moved to approve the minutes of the May 10, 2007 Budget Committee Meeting as presented**. Marilyn Lane seconded. The motion carried unanimously.

VI. PRESIDENT'S MESSAGE

President Hamann gave a brief overview of the College's internal budgeting process. He also acknowledged Lindi Overton for "overseeing this important process."

VII. REVIEW OF BUDGET MESSAGE AND RELATED MATERIALS

Lindi Overton gave a PowerPoint presentation detailing the Budget Committee's duties, Oregon Revised Statutes relating to the Budget Message and required documents, the Budget Process, the College's Strategic Plan as a guiding document, and Other Funds Significant Items, which included Auxiliary, Grants/Financial Aid, Unexpended Plant, Non-Plant Debt Service Funds. Lindi also showed changes to the budgeted revenue and expenditures in the General Fund. The budget she presented represents a balanced budget for approval by the Budget Committee and the Board of Directors as required by Oregon law.

VIII. BUDGET COMMITTEE DELIBERATIONS

Eileen Chevront said since the Budget Committee had not received the budget document in advance of the May 12th meeting, that the Committee convene May 19, 2008 for deliberations, which will allow time for review and/or questions in advance of that meeting.

Marilyn Lane referred to page 25, line items referring to funding for "High School," and asked if those costs came strictly out of the College's General Fund, or if K-12 also helped with those expenses. Lindi Overton replied both the College and K-12 funded expenditures related to the Welding, Maritime Science, and Automotive - High School programs.

Kim Shillinger inquired if there were any statistics in the Budget Document concerning number of students served, credits earned, etc., at CCC. Lindi said that information was not contained in the Budget Document, but that it could be found on the College's website, under Strategic Planning. Greg Hamann added the most current data will be posted to the Intranet in the very near future.

IX. PUBLIC COMMENTS/CITIZENS TESTIMONY

Tom Gill remarked "from the perspective of Instruction, the budget that is being presented has as its focus Instruction, and adequately supports it, in his view."

X. FUTURE MEETING DATE(S)

The Budget Committee will meet on Monday, May 19, 2008, 6:30 p.m., in Patriot Hall Room 326.

XI. OTHER

XII. ADJOURNMENT

Without further business, the Budget Committee Meeting was adjourned at approximately 7:35 p.m.

Eileen Chevront, Chair

Al Arp, Secretary

Kari Walsh
Recording Secretary