

**MINUTES OF THE NOVEMBER 13, 2007  
CLATSOP COMMUNITY COLLEGE  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

**I. CALL TO ORDER**

The meeting was called to order by Rosemary Baker-Monaghan at approximately 7 p.m.

Board members present: Dirk Rohne, Frank Satterwhite, Larry Sparks, Rosemary Baker-Monaghan, Paul Gillum, Marilyn Lane. Board members absent: Karen Mellin. Others present: Jo Black, Elaine Charpentier, Robynn Evans, Pat Lehman, Karen Kenyon, Ken Ulbricht, Barb Wells, Jean Grubaugh, Mick Alderman, Sylvia Adams, Carol Goerges, Nadine Faith, Roger Friesen, Margaret Antilla, Bill Antilla, Toni Middleton, Tony Como, Therese McClain, Judy Unruh, Paula Duncan, Larry Miller, Stephen Schoonmaker, Angela Fairless, Kara Hansen, Deputy Clerk Lindi Overton, President Greg Hamann, and Recording Secretary Kari Walsh.

**A. Adoption of Agenda**

Marilyn Lane **moved to approve the agenda as presented.** Frank Satterwhite seconded. The motion carried unanimously.

**II. PUBLIC FORUM**

**A. Introduction of Guests**

Rosemary Baker-Monaghan asked those present to introduce themselves.

**B. Public Comment**

Angela Bake, Clatsop Community College Classified employee, and member of the Classified employees' negotiating team, read a loud a letter on behalf of the College's Classified staff asking "the College to reconsider our proposal." A copy of the letter in its entirety has been filed with the official minutes.

Jo Black, Faculty Association President, provided the Board with a copy of a letter from the Mt. Hood Community College District Board of Education to OSBA expressing dissatisfaction about the dissolution of the OSBA Health Insurance Trust, and asked the CCC Board to consider sending a similar letter to OSBA.

**III. APPROVAL OF MINUTES**

Paul Gillum **moved to approve the minutes of the October 9, 2007 Board Work Session, and the October 9, 2007 Regular Board Meeting as presented.** Dirk Rohne seconded. The motion carried unanimously.

**IV. REPORTS/DISCUSSION ITEMS**

**A. WINGS Conference**

Karen Kenyon and Pat Lehman, representatives of the WINGS Conference (Women Interested in Going to School) provided a brief report on the November 8, 2007 WINGS Conference, which is put on by the Astoria and Seaside Branches of AAUW, CCC and the CCC Foundation. Thirty-three women attended the 6<sup>th</sup> annual conference, and many of those have enrolled in classes at Clatsop CC. Karen and Pat distributed a copy of the WINGS Conference schedule and a list of businesses and individuals who donated funds or services for the conference. Karen also drew attention to a letter in the Board packet about the “need for a corollary conference for men.” Karen Kenyon stated that she hoped the College Board “will this year inspire a group at CCC to sponsor a conference for men,” and that AAUW would work with the Board “to accomplish the task.”

Pat and Karen introduced CCC student Robynn Evans who talked about how the WINGS Conference made a positive difference in her life.

**B. Presentation on New Market Tax Credits (John Berdes)**

John Berdes, President, ShoreBank Enterprise Cascadia, presented information and answered questions on New Market Tax Credits for Clatsop Community College; the goal of which is to use economics of return and federal tax policy to attract private capital and deliver a 8-9% return on that capital to private investor, and raise more money for campus development (appx. \$2 – \$2.5M). For compliance reasons, it was noted it was necessary to start and complete this process by January 2008, and draw down the \$7.5M from the State. John Berdes answered questions and/or provided clarification as needed. Foundation Board member Ken Ulbricht voiced he would be comfortable entertaining the idea to pursue the proposed plan. The College Board discussed and agreed to pursue the proposed plan as well.

**C. Report of the Board Chair**

None.

**D. Report of the Associated Student Government (ASG)**

Britney Hall mentioned some of the ASG sponsored events taking place at CCC, including a dance co-hosted by the Criminal Justice Club and Student Government on November 3, the Great American Smoke-Out scheduled for November 14, and Head Start Trees.

Ms. Hall also stated that ASG was looking at tackling the issue of text book costs, and transportation for students to and from the Jerome Avenue / MERTS campuses.

**E. Report of the Deputy Clerk**

Lindi Overton provided the Statement of Revenues and Expenditures by Fund Source for the four months ended October 31, 2007. Lindi stated the College received two quarterly State appropriation payments for August and October. A chart was included in the Board packet which Lindi elaborated upon that provided a comparison of what OCCWD told us we were going to receive for FY08 and what we budgeted.

**F. Report of the Board Representatives to Foundation and OCCA**

Frank Satterwhite said the Foundation Board received the results of the Foundation’s Self-Study from the Clements Group, and based on those results, the Foundation Board has agreed to set three major goals to work on in the near future: 1) expand the Foundation Board from 7 to 12 members, to be achieved this coming spring; 2) explore ways to finance the Executive

Director becoming a full-time position; 3) try to secure major technical support which would enable efficient communication with large numbers of people associated with College, both past and present, and other potential donors. He added this might be a proposal that is brought to the College Board.

Frank Satterwhite also mentioned the Foundation Board had decided to not put their efforts into the annual art auction, and instead will be focusing their energies to raise monies for the College's 50<sup>th</sup> Celebration. It was also announced that Foundation Board member Gerry Swenson is trying to accumulate a list of former full-time College employees, and has approximately 250 names, and that if anyone knows someone, to call Gerry Swenson to see if that name is on the list.

Marilyn Lane shared that President Hamann, Larry Sparks and herself attended the October 25-27, 2007 OCCA Convention in SunRiver, Oregon, and that overall, it was a great conference. She shared that facilitator Barbara Chan spent some time talking about the World Café at one of the general sessions, and led a group of people who were still at the conference on the last day through the World Café process.

Larry Sparks distributed various materials he had obtained at the OCCA Convention. Rosemary Baker-Monaghan suggested the Board make an attempt at its next work session to talk about some of the materials distributed by Larry.

#### **G. President's Administrative Team (PAT) Updates**

The College has hired Loren Stock as the Director of Institutional Research, Assessment, and Grant Development, effective November 1, 2007, and Amy Magnussen, as the Recruitment Coordinator effective November 5, 2007.

#### **H. Report of the President**

President Hamann drew attention to his written report contained in the Board packet, including the following two documents: 1) Breaking Barriers and Opening Doors; 2) Moving the Education Enterprise Forward / The Goal for Oregon: 40-40-20. He also shared some important dates coming up: 1) November 16<sup>th</sup> – representatives from DOGAMI and various geotechnical engineers who are gathering information for a FEMA Grant submission; 2) November 20<sup>th</sup> – meeting with Fiscal Legislative Office representative Steve Bender and others regarding CCC's need for additional support for campus redevelopment from the February 2008 Legislative Session; 3) December 21<sup>st</sup> - meeting with a variety of entities, such as the Governor's office and Corps of Engineers about the College's potential acquisition of the Corps of Engineers property adjacent to our MERTS campus.

President Hamann also brought up the issue there had been requests for contact information for the College Board, and that while we do not typically give out personal information for the Board, that it raised the issue of whether or not the Board should have its own email account at the College. This would keep College dialogue separate from Board members' personal email accounts. After thorough discussion from the Board on this matter, the Board agreed to give out home telephone numbers.

## V. OLD BUSINESS

None

## VI. NEW BUSINESS

### A. Requests for Early Retirement

Requests for early retirement were submitted by Kelley Horsman, Judy Adams, and Debbie Kaspar. All three requests met the criteria for approval as established by College policy.

Marilyn Lane **moved to approve the Early Retirement Request from Kelly Horsman with the effective date of July 1, 2008.** Dirk Rohne seconded. The motion carried unanimously.

Marilyn Lane **moved to approve the Early Retirement Request from Judy Adams with the effective date of July 1, 2008.** Paul Gillum seconded. The motion carried unanimously.

Marilyn Lane **moved to approve the Early Retirement Request from Debbie Kaspar with the effective date of June 30, 2008.** Paul Gillum seconded. The motion carried unanimously.

## VII. ANNOUNCEMENTS/COMMUNICATIONS

Rosemary Baker-Monaghan read aloud the announcements contained in the Board packet. It was noted that OCCA Executive Director, Andrea Henderson, will be visiting with the CCC Board at its December meeting.

## VIII. BOARD FORUM

Larry Sparks distributed copies of a PowerPoint presentation given by John Mitchell, consultant for US Bank, at the October 26, 2007 OCCA Convention, concerning challenges and opportunities for the State of Oregon and the nation.

## IX. EXECUTIVE SESSION

The Regular Board meeting was recessed at 9:15 p.m. Rosemary Baker-Monaghan called for an Executive Session in accordance with ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

Following conclusion of the Executive Session, the Regular Board meeting was reconvened at 9:30 p.m.

## X. ADJOURNMENT

Without further business, the Regular Board meeting was adjourned at approximately 9:30 p.m.

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Greg Hamann  
President

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Rosemary Baker-Monaghan  
Chair

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Kari Walsh  
Recording Secretary