

**MINUTES OF THE JUNE 10, 2008  
CLATSOP COMMUNITY COLLEGE  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

**I. CALL TO ORDER**

The meeting was called to order by Paul Gillum at approximately 5:30 p.m.

Board members present: Rosemary Baker-Monaghan (via conference call), Larry Sparks (via conference call), Paul Gillum, Dirk Rohne, Frank Satterwhite, Marilyn Lane, Karen Mellin. Board members absent: None. Others present: Greg Dorcheus, Daniel Wallace, Kitty Paino, Ann Gyde, Stephen Schoonmaker, Loren Stock, Al Jaques, Roger Friesen, Amanda Woodring, Tom Gill, Evan Price, Jared Helligso, Ian Boggs, Richard Balkins, Kristen Lee, Carol Goerges, Kara Hansen, Nadine Faith, Jo Black, Randy Collver, Paula Duncan, Josh Cooper, President Greg Hamann, Deputy Clerk Lindi Overton, and Acting Recording Secretary Evon Jacobsen.

**A. Adoption of Agenda**

It was requested that VII.A. Overview of New Market Tax Credits Structure be moved to occur before item III. Public Forum. Marilyn Lane **moved to approve the agenda as revised**. Rosemary Baker-Monaghan seconded. The motion carried unanimously.

**II. EXECUTIVE SESSION**

The Regular Board Meeting was recessed at 5:35 p.m. The Board Vice-Chair called for an Executive Session in accordance with ORS 192.660(2)(i) to review and evaluate the job performance of the President. Following conclusion of the Executive Session, the regular Board Meeting was reconvened at 7:00 p.m.

The Regular Board Meeting was recessed at 7:00 p.m., and the Board then moved into the Public Hearing on the Budget, followed by a meeting of the Local Contract Review Board. At the conclusion of the Local Contract Review Board meeting, the Regular Board Meeting was reconvened at approximately 7:20 p.m.

**VII. A. Overview of New Market Tax Credits Structure (John Berdes)**

John Berdes, President ShoreBank Enterprise Cascadia, presented information and answered questions regarding the New Market Tax Credits Structure. It is the hope of the College administration to have a resolution in front of the Board at its July Board meeting and agreements finalized in August.

**III. PUBLIC FORUM**

**A. Introduction of Guests**

Paul Gillum asked those present to introduce themselves.

**B. Public Comment**

Josh Cooper directed a question to Larry Sparks about an article published in The Bandit titled “Student responds to offensive remarks made by a College Board Member” before asking for Mr. Sparks’ response. Larry said that he believed the statements were taken out of context and were an overstatement.

Daniel Wallace presented new information about the issue of smoking on the CCC campus. She also expressed her frustration regarding the College’s lack of enforcing its own policy on this matter.

**IV. APPROVAL OF MINUTES**

Marilyn Lane **moved to approve the minutes of the May 13, 2008 Regular Board Meeting as presented.** Karen Mellin seconded. The motion carried. Frank Satterwhite abstained since he was not present at the May 13<sup>th</sup> meeting.

**V. EDUCATIONAL PROGRAM**

Stephen Schoonmaker reviewed changes to CCC programs and offerings in the past 50 years. He discussed current efforts resulting in new curriculum, programs, pathways, program enhancements, and degree possibilities. Stephen also shared what the Board could expect in the future including program review processes, pathways in allied health and seamanship, to name a few. Dirk commented he would like to see more advertising to draw students from other areas. ASG pointed out that student housing would need to be resolved. Larry Sparks suggested distributing cost comparison locally and to other high schools.

**VI. REPORTS/DISCUSSION ITEMS**

**A. Report of the Board Chair**

Rosemary Baker-Monaghan did not have a report for this month.

**B. Report of the Associated Student Government (ASG)**

Josh Cooper announced the ASG officers for the 2008-2009 year. He also reported on the upcoming vending machine switch from Ross & Raw to Kip Johnson. The decision to change vending machines was based on the machines not working and ASG was not receiving their commission. Van Dusen will continue to supply Pepsi products. Mr. Cooper intends to communicate to the student body how the money put into machines is used for student benefit. He also testified to what he witnessed regarding the incident at the recent art showing.

**C. Report of the Deputy Clerk**

Lindi Overton reported she expects no changes from the May forecast. She went on to talk about adjustments to property tax revenues as a result of the Trend West claim.

**D. Report of the Board Representatives to Foundation and OCCA**

Nadine Faith reported on the Towler Scholarships. A full trust accounting is anticipated within 30 days. All trust assets have been liquidated except one piece of property in Arizona

valued a few years ago at \$150,000. Discussion ensued about taking ownership of the property so the trust can be closed. The total amount from the trust is expected to be close to \$600K.

**E. President's Administrative Team (PAT) Updates**

Carol Georges mentioned new hires Jacob Lear, Data Base administrator, who began his job on June 2, and Kristen Lee, the Dean of Workforce Education and Training who will begin her new job on July 1, 2008.

Stephen Schoonmaker provided his monthly Instruction Report in the Board packet.

**F. Strategic Planning and Benchmark Data Sets**

Two years ago the College adopted a set of five benchmarks: 1) Full-Time/Adjunct Faculty Instruction Ratios; 2) Distribution of Budgeted Operating Expenses across Standard "Program" Areas; 3) Compensation; 4) Over-all Institutional Student-to-Faculty Ratio; 5) and Tuition, which were incorporated into the Strategic Plan. President Hamann provided a brief overview of the strategic plan data contained in the Board packet. He noted the College is looking for more standard, consistent, and proficient ways to produce data. He also noted CCC has been within its criteria for the benchmarks and expects that to continue. Loren Stock commented he did not believe the retention report was up to the standards he would like to see, but that it had been included to provide some information about CCC students.

**G. Report of the President**

Greg Hamann referred to his President's Report contained in the Board packet and stated he had nothing to add.

**VII. OLD BUSINESS**

**A. Overview of New Market Tax Credits Structure (John Berdes)**

Captured above following II. EXECUTIVE SESSION.

**B. Request for Revision to Policy 4.520, Early Retirement SS/CC – Second Reading**

**Marilyn Lane moved to approve the revision to Policy 4.520.** Frank Satterwhite seconded. The motion carried unanimously.

**C. President's Evaluation**

Paul Gillum read aloud a letter concerning the Board's 2007-08 evaluation of President Hamann. The Board utilized an independent and confidential evaluator for this process and noted they "received excellent data from those who completed the survey." A copy of the letter has been filed with the official minutes.

**VIII. NEW BUSINESS**

**A. Exemption from Competitive Bidding Requirements**

**Marilyn Lane moved to adopt the findings and motions previously adopted and approved by the Clatsop Community College Local Contract Review Board on June 10, 2008, regarding granting a specific exemption from competitive bidding requirements for the use of the Construction Manager/General Contractor (CM/GC) process for**

construction services associated with the Jerome Campus Redevelopment Project. Dirk Rohne seconded. The motion carried unanimously.

**B. Amend FY08 Budget**

Dirk Rohne moved the Board adopt Resolution 2007-2008-03 amending the appropriations for the FY08 budget, for the purposes indicated within the funds listed beginning July 1, 2008. Karen Mellin seconded. The motion carried unanimously.

**C. Adopt FY09 Budget**

Rosemary Baker-Monaghan moved that the Board of Directors of Clatsop Community College adopts the budget for fiscal years 2008-2009 in the total sum of \$35,385,406 as now on file in the office of the Vice President of College Services, Business Office, Clatsop Community College, 1653 Jerome Avenue, Astoria, OR 97103; and that for the fiscal year beginning July 1, 2008, the amounts listed are hereby appropriated for Clatsop Community College for the purpose indicated within the funds listed; and that the Board of Directors for Clatsop Community College hereby imposes the taxes provided for in the adopted budget at the rate of \$.7785 per \$1,000 of assessed value for operations; and that these taxes are hereby imposed and categorized for the tax year 2007-2008 upon the assessed value of all taxable property within the College district. Frank Satterwhite seconded. The motion carried unanimously.

**D. Employee Health Benefits for 2008-09**

Carol Goerges provided a brief explanation of how the College's internal Medical Task Force came to decide on its formalized recommendation to opt in to the statewide insurance pool called OEBB (Oregon Educators Benefit Board) effective October 1, 2008. Carol said not wishing to be out of compliance with Board policy, that she was requesting the Board waive the requirements of Board policy 3.440. Marilyn Lane moved that the Board waive the insurance rating requirement of Board Policy 3.440. Frank Satterwhite seconded. The motion carried unanimously.

**E. November 2008 General Obligation Bond Measure**

President Hamann recalled at the May Board meeting Marilyn Lane had mentioned the possibility of going for a bond that would provide the amount needed to finance the JCRP's estimated cost of \$25M. He said as a result of that issue being raised, he had provided the Board with a 1) Timeline; 2) Data; and 3) Purpose and Results to help assist the Board in their discussion on this matter. Marilyn asked how firm was the \$25M, asking what if a bid came in at \$27M. Greg Hamann remarked he believed the \$5M would give the College enough latitude and would help "foot the bill" for matching funds required by public and private backers. Larry noted in last months handout the balance was \$22.5M and that the extra \$5M paid for the match and any unexpected costs. Greg Hamann clarified that currently we have almost \$20M and some of it requires matching funds for us to get that amount.

Frank Satterwhite expressed his support for going in this direction. Karen Mellin voiced concern about the public perception on this subject, and that "we really need to show that we have done something for the community." Dirk Rohne commented he would support the bond measure given the reasons cited and the fact that funds have been pursued from other agencies, and the possibility of personal donations. Paul Gillum reminded the Board that

they may be asked to pass a Resolution to place GO Bond Measure on the November 4, 2008 Ballot at the next Board meeting.

**F. Board Evaluation**

Rosemary Baker-Monaghan and President Hamann asked Loren Stock to set up the Board evaluation online, and it was mentioned that it was now ready for the Board to complete. Rosemary asked the Board to start the process now so the results could be available for the August Board retreat.

**IX. ANNOUNCEMENTS/COMMUNICATIONS**

Greg Hamann reviewed the announcements and communications contained in the Board packet.

**X. BOARD FORUM**

Frank Satterwhite presented a book which features women in the maritime industry created by John and Patsy Wuebben titled “Women of the Sea.” He said a complementary copy was available in the College’s Library.

Marilyn Lane stated she had gained a lot of knowledge through the President’s evaluation from ACCT. She also thanked Kitty Paino and others in attendance for their grant work.

Greg Hamann noted that each Board member had received a copy of Rain Magazine at their respective places.

Rosemary Baker-Monaghan thanked Paul, Dirk and Marilyn for their work on the President’s evaluation committee. She also thanked Kitty Paino and Mike Morgan for their grant work as well.

Larry Sparks recommended that the ASG President and the editor of the The Bandit take an ethics course.

**XI. ADJOURNMENT**

Without further business, the Regular Board meeting was adjourned at approximately 9:30 p.m.

---

Greg Hamann  
President

---

Paul Gillum, Vice-Chair

---

Evon Jacobsen  
Acting Recording Secretary