

**MINUTES OF THE MARCH 14, 2006  
CLATSOP COMMUNITY COLLEGE  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

**I. CALL TO ORDER**

The meeting was called to order by Chair Rosemary Baker-Monaghan at approximately 6:36 p.m.

Board Members Present: Marilyn Lane, Rosemary Baker-Monaghan, Frank Satterwhite, Doug Grant, Laura Harris, Karen Mellin and Paul Gillum. Board Members Absent: None. Others Present: David Reid, Reed Daugherty, Nancy Walsh Daugherty, Nadine Faith, Richard Balkins, Kara Hansen, Roger Friesen, Barb Wells, Lois Tivey, Sheila Ruhland, Carol Goerges, Joanie Weatherly, Russ Earl, Jo Black, Alice Wood, Sarah Salmonson, President Greg Hamann, Deputy Clerk Lindi Overton, and Recording Secretary Kari Walsh.

**A. Adoption of Agenda**

Paul Gillum **moved to approve the agenda as presented.** Laura Harris seconded. The motion carried unanimously.

**II. PUBLIC FORUM**

**A. Introduction of Guests**

Rosemary Baker-Monaghan asked those in attendance to introduce themselves.

South County resident, Russ Earl, asked the College Board to suspend its decision to move ahead with feasibility analysis for a new college campus at the John Warren Field site in Astoria, and to change its vote for an evaluation of both the Astoria and Warrenton sites. He said the primary reason for this was that it would save time and money, and the general feeling he was getting from people in South County was “because it’s been designated to be in the Astoria football field area, it’s doomed for a negative vote.” He concluded by stating “to be completely fair is to evaluate Warrenton equally with Astoria. Let you or the voters make the decision where the College should go.”

**III. APPROVAL OF MINUTES**

Marilyn Lane **moved to approve the minutes of the February 14, 2006 Regular Board Meeting as presented.** Laura Harris seconded. The motion carried unanimously.

**IV. EDUCATIONAL PROGRAM**

CCC’s Reed Daugherty, Asst. Dean/Workforce & Director/Small Business Development Center, presented an educational program on Clatsop’s Leadership Forum (CLF), a course that focuses on developing skills for leaders. Reed introduced two of eighteen registered CLF participants, David Reid, district manager for AFLAC in Clatsop County, and Alice Wood, manager of the Trauma Intervention Program, who shared how this course has helped them to

develop leadership skills. Mr. Daugherty also shared one way that participants develop leadership skills is they are asked to read a book on leadership and present the subject matter to class participants, which in turn helps them develop facilitation and presentation skills. Doug Grant asked if he could obtain a list of the leadership books used by CLF participants. Reed indicated he would provide that list to Kari Walsh. Sarah Salmonson asked if ASBG officers could register for this course, and if so, if information about the CLF could be sent to ASBG. Reed indicated ASBG officers would be welcomed and that he would provide that information to ASBG.

## V. REPORTS

### A. Report of the Board Chair

No report for this month.

### B. Report of the Associated Student Body Government

Sarah Salmonson mentioned in spring 2006 the ASBG is combining its efforts with some local elementary schools to distribute May Day flowers to Clatsop County senior citizens. She also mentioned the February 22<sup>nd</sup> sock hop went well, and that “Maxine’s does a good job of supporting ASBG, and in turn, we support them.”

### C. Report of the Deputy Clerk

Lindi Overton provided the Board with the Financial Summary for February 2006. It was noted the College has received three quarterly State appropriations to date. This amount is less than last year and was budgeted at a lower amount. The fourth quarterly payment will be received in April. Lindi also provided clarification concerning tuition and fees collected through winter term, particularly fees collected in the professional technical areas.

### D. Report of the Board Representatives to Foundation and OCCA

Doug Grant commented on the upcoming Annual Art Auction scheduled for April 1<sup>st</sup> at the Best Western Oceanview Resort in Seaside, Oregon. Doug also talked about 2006-07 Endowment Distributions, which included: 1) Total 2006-07 scholarship distributions is \$122,279; 2) 20% increase over financial aid distributions from funds in this same category for 2005-06; and 3) total announced endowment support for Instructional programs is \$28,213.

Marilyn Lane referred to the OCCA Strategic Planning and Next Steps document in the Board packet and recalled that Boards were being asked to provide input to their OCCA Board Representative on the seven strategic initiatives contained in the document. The following comments/suggestions came forth:

- #5.Governance: Change sentence to read: *Reinforce local control to serve local needs while maximizing responsiveness and collaboration across the educational enterprise at the local and state levels.* NOTE: Strongly supports a push to get a stronger level of collaboration (if it is done as a function of goodwill and to have the freedom to collaborate, or not collaborate) thus maintaining maximum level of local control.
- Clearly state somewhere in the document a strong impetus to form close partnerships between community colleges and the Oregon University System.
- Choice for top three initiatives: 1) Universal Access; 2) Workforce; and 3) Quality Educational Outcomes (bearing in mind they are limited by funding).

- #6. Community Focus is a core mission and should be considered one of the top three goals.

Marilyn said she will share the points raised by the CCC Board at the March 20<sup>th</sup> OCCA Board meeting.

**E. President's Administrative Team (PAT) Updates**

Lindi Overton gave a brief update on the College's participation in the PERS bond issuance, including PERS rates effective for March 1, 2006. A copy of Lindi's report in its entirety is filed with the official minutes. Lindi also reported on a mechanical malfunction in the College's boiler room which took place Sunday, March 12<sup>th</sup>. The air handler system that provides heat to the second and third floors of Towler Hall is out of commission until someone can be found to machine a replacement for the small wheel that runs that system. Finally, she mentioned in 2002, the College opted out of historic designation for two of its properties; the Josie Peper Building and the Performing Arts Center. On August 4, 2005, the Shively-McClure National Register Historic District was approved, and these properties became subject to review under the City of Astoria's Historic Properties Ordinance. With the designation as a National Register District, individual properties are not eligible to opt out of destination and therefore are reclassified as historic.

**F. Report of the President**

In addition to his written President's Report, President Hamann said he had been "hit in the face" with about 50 pies as part of Pi Day, an event organized by CCC's Math Department. President Hamann also referred to the CCC New Campus Development Questions and Answers and encouraged Board members to familiarize themselves with the questions and answers sheet and to use it in their conversations with community members. On March 9th, President Hamann and Sheila Ruhland met with PSU representatives; the purpose of that meeting to invite PSU to be a participant in the development of a new campus for Clatsop Community College. He said it was his feeling that PSU was very receptive to this conversation and interested in having a university center located somewhere on or near the CCC campus.

Also, at the invitation of Senator Johnson, President Hamann met with the Mayor of Warrenton and other Warrenton city representatives who presented a site option for a new college campus in the Warrenton area. Greg Hamann added the meeting helped everyone to understand where the College is in the new campus development process, and that he had been invited to speak to the Warrenton City Council at a future meeting. He further stated if the feasibility analysis of the John Warren Field site and surrounding areas leads to a dead-end that it was important to have other viable options.

Lastly, Shorebank Enterprise hosted a visit by the Ford Foundation on March 14<sup>th</sup>. Greg Hamann explained the purpose of their visit was to learn more on how rural communities are being innovative about addressing changing economies, and that Astoria has been identified as one of those communities. President Hamann added the Ford Foundation is very intrigued by a number of things going on in Clatsop County and showed a lot of interest and excitement about the kinds of ideas having to do with new campus planning.

The Board also gave their approval for President Hamann to provide College faculty/staff with the Board's proposed Vision and Mission documents. College faculty and staff will

be encouraged to look at these documents and provide any feedback they find will help in finalizing these documents.

**G. Communications and News Items**

A variety of news articles from various publications and letters regarding Clatsop Community College.

**VI. OLD BUSINESS**

None.

**VII. NEW BUSINESS**

**A. FY06 Supplemental Budget**

Paul Gillum **moved to adopt the FY06 Supplemental Budget as presented.** Karen Mellin seconded. The motion carried unanimously.

**B. 2006-07 Tuition Recommendation**

President Hamann recommended an increase in CCC's tuition rate of \$3 per credit, increasing tuition from the current rate of \$57/credit to \$60/credit, effective with the Fall 2006 Term. President's Council discussed and unanimously approved the tuition recommendation at its February 21<sup>st</sup> meeting. He stated the recommendation was based on a defacto policy that "tuition should be benchmarked to the lowest quartile for Oregon community colleges." President Hamann also stated beginning this year CCC restructured its financial aid system so that it responds directly to students' financial needs.

The Board was also provided tuition history for Oregon's seventeen community colleges (1998 to present). It was noted in FY2003-04 that CCC was ranked somewhere in the middle, after which time it slipped lower because the other institutions had raised their tuition and Clatsop had not. Currently, Clatsop Community College is one of three community colleges with the lowest per credit tuition in the state.

Marilyn Lane **moved to accept a first reading of the 2006-07 Tuition Recommendation as proposed.** Doug Grant seconded. The motion carried unanimously.

**C. 2004-05 Strategic Plan Progress Report**

Greg Hamann provided a brief summary and answered questions related to the various documents, graphs and tables, which together represent assessment of the College's progress towards its 2004-05 Strategic Goals. A few areas in which goals were met included: 1) area high school enrolment penetration goal of 25%; 2) fund reserves goal of 15% of our operation budget; 3) increased overall FTE student enrollment by almost 12%.

Frank Satterwhite applauded the progress being made on page 2, item (d) Develop and implement a standard/predictable course schedule that allows students to plan one year in advance. It was noted that Instruction has developed and is working to implement an evening course schedule that will enable students to complete an AA in three years. Jo Black shared it was also discussed that if recognized core classes did not meet the enrollment target set by Instruction that faculty would not be penalized.

## VIII. ANNOUNCEMENTS

- Rosemary stated she was not able to attend the April 4<sup>th</sup> Board Work Session and asked if that meeting could be rescheduled. After some discussion the Board agreed to reschedule its Work Session to Monday, April 10<sup>th</sup>, 6:30 p.m., at Greg Hamann's residence. The agenda will include discussion on values and Board goals.
- The Board discussed the May 9<sup>th</sup> Board meeting which is scheduled to be held at the Knappa High School Library. Greg Hamann will contact Knappa Superintendent Rick Pass to discuss inviting the Knappa School Board to its meeting and to talk about the Knappa School Board's recent decision to withdraw from the K-12 accreditation system, and in particular, what that means for those students who come to CCC.

## IX. BOARD FORUM

Doug Grant commented on a professor and a teacher, both from the Denver area, that had used their teaching jobs as political forums. He asked if this ever had been or was anticipated to be a problem at CCC, as it relates to a bond campaign. Greg Hamann explained that Oregon Election Laws are very specific about restrictions on political campaigning by public employees. The Board discussed the difference between faculty talking about issues in the classroom that involve political positions versus personally advocating a political position.

Marilyn Lane acknowledged Gene Bock and Dennis Degner from the Maritime Sciences Department for their recent presentation to the Astoria School District Board on the partnership between the district's alternative education program and CCC. Marilyn said students were very excited about what they were learning in the marine technology classes. Gene Bock and Dennis Degner are scheduled to present "Seamanship Educational Experiences – From a High School Perspective" at the April Board meeting.

Karen Mellin shared she had brought her alternative education students to the CCC campus to visit the high school art show, and that they had an opportunity to participate at the Pi Day event. Karen said most of these students had not been to the CCC campus, and after visiting the campus, one of the students had written in his journal that he had "never thought about going to a community college before, but now he was thinking about it."

Laura Harris inquired about the Community Conversation with Your President held in Knappa on February 28<sup>th</sup>. Greg Hamann said it was not well attended but that the conversation went great. It was noted the May 9<sup>th</sup> Board meeting will provide a good opportunity to make connections with the Knappa community. Laura also recalled she had inquired at a prior Board meeting if the College could create a brochure that contained pictures and comments/success stories from former CCC graduates as a good public relations tool. Laura said she knew of a graduate from the Knappa area that might be good to include in such a brochure. Greg Hamann mentioned there were a number of these stories in poster form and perhaps a brochure could be done in the future, but that presently, the College Relations and Marketing area was short staffed. Nadine Faith asked that names/contact information of former CCC graduates be given to her so they could be entered in the College/Foundation alumni database, and that perhaps these individuals could appear in materials related to the College's 50<sup>th</sup> Celebration.

**X. EXECUTIVE SESSION**

The Regular Board meeting was recessed at 8:25 pm. Rosemary Baker-Monaghan called for an Executive Session in accordance with ORS 192.660(2)(d) to deliberate with persons designated by the governing body to carry on labor negotiations.

Following conclusion of the Executive Session, the Regular Board meeting was reconvened at approximately 9:20 p.m.

**XI. ADJOURNMENT**

Without further business, the Regular Board meeting was adjourned at approximately 9:20 p.m.

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Greg Hamann  
President

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Rosemary Baker-Monaghan  
Chair

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Kari Walsh  
Recording Secretary