

**MINUTES OF THE APRIL 11, 2006
CLATSOP COMMUNITY COLLEGE
BOARD OF DIRECTORS
REGULAR BOARD MEETING**

I. CALL TO ORDER

The meeting was called to order by Chair Rosemary Baker-Monaghan at approximately 6:30 p.m.

Board Members Present: Doug Grant, Rosemary Baker-Monaghan, Paul Gillum, Frank Satterwhite, Marilyn Lane, Karen Mellin, and Laura Harris. Board Members Absent: None. Others Present: Dennis Degner, Jo Black, Kara Hansen, Tifini Linford, David McAloney, Ashley Sterling, John Degner, Russ Earl, Roger Friesen, Gene Bock, Cindy Price, Dennis Degner, Richard Balkins, Cindy Hawkins, Greg Dorcheus, Erie Johnson, Carol Goerges, Sheila Ruhland, President Greg Hamann, Deputy Clerk Lindi Overton, and Recording Secretary Kari Walsh.

A. Adoption of Agenda

Laura Harris **moved to approve the agenda as presented.** Karen Mellin seconded. The motion carried unanimously.

II. PUBLIC FORUM

A. Introduction of Guests

Rosemary Baker-Monaghan asked those in attendance to introduce themselves.

III. APPROVAL OF MINUTES

Marilyn Lane **moved to approve the minutes of the March 7, 2006 Board Work Session, the March 14, 2006 Supplemental Budget Hearing, and the March 14, 2006 Regular Board Meeting as presented.** Paul Gillum seconded. The motion carried unanimously.

IV. EDUCATIONAL PROGRAM

Gene Bock, seamanship instructor and vessel operator, and Dennis Degner, primary instructor for the classroom portion of the academic classes and the US Coast Guard approved license training program, were present to discuss the Maritime Science Department Seamanship Class for Astoria High School students. The training provided meets the needs of two student groups: 1) students looking for entry level training with the goal of becoming employed in the maritime field; and 2) professional mariners looking to maintain or upgrade their Merchant Marine documents and licenses. Gene and Dennis introduced a former seamanship class student, John Degner and current students Ashley Sterling and Dave McAloney, who shared their experiences as students in the Maritime Science Department Seamanship Class.

V. REPORTS

A. Report of the Board Chair

Rosemary Baker-Monaghan distributed a revised CCC Core Board Values which came out of the April 10th Board Work Session. Under Collaborative, it was suggested rewording the last two points, combining them into one sentence to read: *Encourage universal participation, striving for a “just society.”*

Rosemary also distributed Proposed Board Goals for FY06-07 which was distributed at the 4/10 Board Work Session. Regarding the second and third bulleted items, it was suggested changing all “events” to key “events.” Other minor editing changes were noted and will be corrected in the revised version presented at the May Board meeting.

Greg Hamann asked the two documents be provided to the President’s office electronically so they could be posted on the Intranet. Marilyn Lane **moved to approve the CCC Core Board Values and Proposed Board Goals for FY06-07 for first reading, with the noted corrections.** Paul Gillum seconded. The motion carried unanimously.

B. Report of the Associated Student Government (ASG)

The new ASG Vice President, Tifini Linford, introduced herself and shared the ASG is working to recruit new officers for next year. She also mentioned the Associated Student Body Government (ASBG) had changed its name to Associated Student Government (ASG).

C. Report of the Deputy Clerk

Lindi Overton provided the Board with the Financial Summary for March 2006. She mentioned tuition and fees were slightly lower than amounts recorded at this time last year due in part to the timing of the start of spring term. Next month’s statement will provide better information about tuition recorded compared to the budget. Also mentioned was the College has received three quarterly State appropriations to date, an amount less than last year and budgeted at a lower amount. The fourth quarterly payment will be received in mid-April. Lindi answered questions related to her report.

D. Report of the Board Representatives to Foundation and OCCA

Doug Grant reported on the CCC Foundation Art Auction held April 1st at the Best Western Ocean View in Seaside. He noted it was well attended by College Board members and others from the community, and that the appeal for “Fund for Heavy Metal Project” had raised approximately \$9K in contributions. Doug also acknowledged Ann Gyde for the “awesome job” she did on the Art Auction booklet. He also reminded Board members that it was “still O.K. to contribute” to the Foundation.

Marilyn Lane also reminded Board members to make a contribution to the OCCA Political Action Committee (PAC), which supports those candidates that advance the cause of access to post-secondary education. She then mentioned at the March 20th OCCA Board Meeting participants discussed the Community College Strategic Planning document, and that she felt it had been a useful discussion. She said a revised version of the document would be coming out soon reflecting comments made by local boards and others. President Hamann remarked the comments/suggestions made by the CCC Board at it March meeting were well received by the OCCA Board.

E. President's Administrative Team (PAT) Updates

Sheila Ruhland drew attention to a letter in the Board packet that will be going out to students on CCC's Dean List for Fall Term 2005. She also distributed a tentative schedule for the Faculty Assessment Measures-Data Collection Workshop scheduled for April 28th. College Board members were invited to attend the workshop.

Carol Goerges introduced new employee Erie Johnson who has been hired as the new Director of the Carl Perkins Program, effective April 3, 2006.

F. Report of the President

In addition to his written report contained in the Board packet, President Hamann called attention to: 1) Presidential Goals for 2005-06 3rd Quarter Report; 2) Regular Interim Report to the NWCCU; 3) Oregon Community Colleges Council of Presidents Funding Plank; 4) a thank you letter from Glenn & Viola Walters Cultural Arts Center to Richard Rowland and all the potters of Dragon; and 5) minutes of the March 21, 2006 President's Council Meeting. He also distributed a copy of a letter from Nate and Zack Wiegardt, this year's Student Scholars, who wrote about the quality educational experience that they had at CCC. President Hamann answered questions associated with his report.

G. Communications and News Items

A variety of news articles from various publications and letters regarding Clatsop Community College.

VI. OLD BUSINESS

A. 2006-07 Tuition Recommendation

Marilyn Lane **moved to approve a tuition increase by \$3 per credit, increasing tuition from the current rate of \$57/credit to \$60/credit effective with the Fall 2006 Term.** Frank Satterwhite seconded. The motion carried unanimously.

VII. NEW BUSINESS

A. Authorize President to Negotiate Contract for Architectural Services

President Hamann recalled in February 2006 the Board had authorized the President to proceed with feasibility analysis and development of plan options for a new campus, utilizing the John Warren Field and surrounding areas as the site. He said one of the steps in determining feasibility was to engage the services of an architectural firm. He explained based on the review of materials submitted as part of the Request-for-Proposals (RFP) and interviews conducted, that a recommendation was coming to the Board to negotiate a contract for services with SRG Partnership, Inc. architectural firm. Frank inquired if it was the intent to negotiate a step-wise contract. Lindi said "yes," and that the RFP was written in such a way that architectural firms could anticipate a step-wise contract.

Frank Satterwhite **moved to authorize President Hamann and his designee(s) to negotiate a contract for services with SRG Partnership, Inc. architectural firm.** Paul Gillum seconded. The motion carried unanimously.

B. CCC Vision and Mission Documents – First Reading

Beginning with a Board Workshop in the summer of 2003, the Board has taken a leadership role in evaluating and proposing revisions in the college's Vision and Mission

documents. This process has incorporated a number of subsequent Board work sessions as well as full campus dialogue and feedback opportunities, resulting in these proposed Vision and Mission statements.

The Board first discussed the draft Mission document and agreed to the following minor revisions: 1) Change “equipping” to “preparing” in first paragraph, first sentence; and 2) change “student-centered” to “learner-centered” on page 2, under ‘Here for Our Future.’

Marilyn Lane **moved to accept the Mission document for first reading**. Karen Mellin seconded. The motion carried unanimously.

With regard to the Vision document, Frank Satterwhite remarked he was absent from the Board Work Session when this was arrived at and apologized for coming up with something at this late date. He said he thought the wording in the Vision statement was great, but wondered about extending that to say “while emphasizing our unique location on the Columbia River and Oregon coast.” Frank added there were aspects of CCC’s programs “that do that very thing” and he encouraged the Board to consider a vision statement that was tailored to “who we are specifically rather than applied to any community college any where.” Karen Mellin said she agreed in a sense, but felt that statement could be used elsewhere and that the Vision statement should be kept concise. Marilyn Lane said she thought the proposed Vision statement was a good, concise statement, and not that she disagreed with Frank, but preferred to use the extended version on perhaps a preamble. After some discussion, the Board agreed to leave the statement as currently worded. Laura Harris **moved to approve the Vision document for first reading**. Marilyn Lane seconded. The motion carried unanimously.

These documents will be posted on the Intranet for review/comment by the campus community and will be posted on the College’s website after Board approval.

C. Proposed Resolution, Aboriginal Residency at Oregon Community Colleges – First Reading

OCCA is recommending that Oregon local community college boards adopt a resolution approving in-state residency for enrolled members of federally recognized tribes of Oregon. A copy of the resolution and list of federally recognized tribes in Oregon was included in the April Board packet. Greg Hamann shared that questions were raised at a recent Oregon Presidents’ Council meeting with regard to the language in the resolution, such as “Why use the term “aboriginal?” Julie Suchanek, Government Relations, OCCA, researched and provided answers to these questions by contacting representatives from the Oregon Commission on Indian Affairs as well as OUS officials who worked on the OUS rule, a copy of which was provided to the Board.

After some discussion, Doug Grant **moved to moved to approve Proposed Resolution, Aboriginal Residency at Oregon Community Colleges for first reading**. Paul Gillum seconded. The motion carried unanimously.

D. Request for Elimination of Policy 3.415, College Vehicles – First Reading

Policy 3.415 and 3.420 have been incorporated in a general travel procedure (3.400P-1) and is no longer necessary. Marilyn Lane **moved to approve Request for Elimination of Policies 3.415 and 3.420 for first reading**. Paul Gillum seconded. The motion carried unanimously.

E. Request for Elimination of Policy 3.420, College Vehicles/Seat Belts – First Reading.
Discussed above under New Business, Item D.

VIII. ANNOUNCEMENTS

Greg Hamann reminded the Board of the April 26-27 NWCCU Interim Evaluation. A schedule will be provided to the Board as soon as it is available.

Due to scheduling conflicts with some Board member's schedules, the May 2nd Board Work Session was cancelled. Doug Grant then raised the importance of the Board needing to meet relatively soon to discuss its role in planning for passage of a bond in 2006. Rosemary recalled earlier conversation about having an official Board representative(s) serve on the campaign committee and asked Doug if he would be willing to take on this role. After some discussion, it was agreed that Doug, Paul and Greg Hamann will meet some time in April or May to discuss this issue. Frank commented it would be useful if there was a timeline the Board could refer to when community members ask about a bond. Greg Hamann said there was a timeline posted on the College's website, but that he would send it to Board members as well.

Discussion also took place concerning the May 9th Board meeting at Knappa High School. The Board agreed as part of its May meeting to have a conversation about how the College can better serve the needs of the Knappa/Svensen community, and to invite specific individuals from that community to participate at the meeting. Some names mentioned included Knappa School Board members, Superintendent Rick Pass, High School Principal Nanette Hagen, Hilda Lahti Principal Paula Mills, Russell Hunter, Eileen Chevront, Sam Patrick, and Joan Dukes. It was suggested that other names of possible attendees be provided to Kari Walsh. An invitation signed by the CCC Board Chair and President will be mailed in advance of the May meeting.

IX. BOARD FORUM

Laura Harris said it was her first time attending the Foundation Art Auction, and compared to other benefits she had attended in the past, thought this was a "very nice and classy event." She also said she was looking forward to attending the Art Auction next year and hoped to bring others with her as well.

The Board confirmed that Marilyn, Laura and Paul will comprise the Board subcommittee on the Evaluation of the President.

Karen Mellin shared she had attended the April 4th opening reception to welcome artist Gail Tremblay. She said it was "one of the most incredible art events she has ever experienced," adding "it is hard to put into words." She also pointed out the article about Ms. Tremblay in the Board packet.

Paul Gillum said he was sorry he missed the Foundation Art Auction, but was unable to attend as he was at an awards ceremony for this son that same evening. Paul complimented everyone for the great work done at the April 10th Board Work Session, adding there was "a lot of give and take."

Marilyn Lane remarked she had attended the Cannon Beach “Conversation with Your Community College President.” She said although it drew a small crowd, there was good conversation. She said she hoped next year to figure out ways to get more people to attend these conversations, and that it related to one of the Board goals to “increase the Board’s visibility and participation in the community.” Marilyn also shared she “did spend a fair amount of money at the art auction,” but that it was “wonderful opportunity and the art was great.” She also remarked “we have all benefited from good dialogue around the process on vision, mission and values, and meeting with college faculty and staff around that process.” Marilyn said she “looks forward to being able to continue in whatever ways to build that relationship with the college faculty and staff.”

Doug thanked everyone who came to the Foundation Art Auction. He added it was a “very nice event” and he hoped “we can find ways to do other things like that.”

Rosemary echoed Paul and Marilyn’s remarks on the vision, mission and values process. She said she had been on the College Board of Directors since 2001, and as far as vision, mission and values work, had “enjoyed this process the most,” in particular, “including faculty and staff in the discussion.”

X. EXECUTIVE SESSION

The Regular Board meeting was recessed at 8:17 p.m. Rosemary Baker-Monaghan called for an Executive Session in accordance with ORS 192.660(2)(e) to conduct deliberations with persons the Board has designated to negotiate real property transactions.

Following conclusion of the Executive Session, the Regular Board meeting was reconvened at approximately 8:58 p.m.

XI. ADJOURNMENT

Without further business, the Regular Board meeting was adjourned at approximately 9 p.m.

Greg Hamann
President

Rosemary Baker-Monaghan
Chair

Kari Walsh
Recording Secretary